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23 March 1956

MEMORANDUM FOR THE RECORD

SUBJECT: Building - Meeting with Representatives of Public Buildings Service

1. A meeting was held in the office of Colonel White on 21 March 1956, approximately from 1600 to 1730 hours. Present, in addition to Colonel White, were [redacted] and the undersigned. Representing the Public Buildings Service were Messrs. Fred S. Poorman, Otis R. Poss and L. L. Hunter.

2. The bulk of the conversation was carried by Colonel White and Mr. Poorman, with some interjections by [redacted] and Mr. Hunter. The substance of agreement was as follows:

a. CIA and PBS must work together closely through the planning and construction stages. Each will make available to the other all information that may be helpful. Initially, a meeting was set for Mr. Hunter and persons selected by him to meet with [redacted] the morning of 22 March to commence briefing and exchange of information.

b. [redacted] will be given the task of selecting associates. Colonel White stressed the intention of the Agency to obtain full value for each dollar spent. Consequently, we would prefer, and PBS agreed, that the principal architect should select an associate who can provide him real assistance.

c. It was agreed that there should be an early meeting involving representatives of the two agencies and of the architect. 2 April has been set as a target date for that meeting.

d. Prior to the meeting with the architect, PBS will endeavor to draw up cost estimates on the basis of which the two agencies can determine a suitable fee. They expressed the view that they already have sufficient information for this purpose, and we expressed willingness to provide any additional information required.

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2. Mr. Poorman inquired as to the prospective shape of the building, a block type being apparently the least expensive per square foot. Colonel White stated that we were leaving that up to the architect. Mr. Poorman then stated that when we had determined upon a shape, PES would justify to the Congress the cost estimates for the particular shape selected, but that CIA must justify the selection of any shape other than the most economical.

3. Colonel White suggested, and it was agreed in principle, that at every meeting with the architect there should be a representative of each of the two agencies in order to prevent any misunderstanding.

FOIAB3B

  
Assistant General Counsel

OGC:RPB:mz

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